

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted ELECTION ASSISTANCE COMMISSION	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)
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3. Recipient Organization (Name and complete address including Zip code)

ELECTIONS, DELAWARE DEPARTMENT OF
905 S GOVERNERS AVE STE 170, DOVER, DE 199044112

4a. DUNS	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
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8. Project/Grant Period (Month, Day, Year) From: March 28, 2018 To: September 30, 2019	9. Reporting Period End Date (Month, Day, Year) September 30, 2021
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10. Transactions Cumulative

(Use lines a-c for single or combined multiple grant reporting)

Federal Cash (To report multiple grants separately, also use FFR Attachment):

a. Cash Receipts	\$6,036,503.00
b. Cash Disbursements	\$5,115,408.85
c. Cash on Hand (line a minus b)	\$921,094.15

(Use lines d-o for single grant reporting)

Federal Expenditures and Unobligated Balance:

d. Total Federal funds authorized	\$6,036,503.00
e. Federal share of expenditures	\$5,115,408.85
f. Federal share of unliquidated obligations	\$68,160.35
g. Total Federal share (sum of lines e and f)	\$5,183,569.20
h. Unobligated balance of Federal funds (line d minus g)	\$852,933.80

Recipient Share:

i. Total recipient share required	\$725,396.00
j. Recipient share of expenditures	\$10,509,265.24
k. Remaining recipient share to be provided (line i minus j)	\$0.00

Program Income:

l. Total Federal share of program income earned	\$19,741.64
m. Program income expended in accordance with the deduction alternative	\$0.00
n. Program income expended in accordance with the addition alternative	\$0.00
o. Unexpended program income (line l minus line m and line n)	\$19,741.64

11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:					\$0.00	\$0.00	\$0.00

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:
 "Please provide the following information:

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

a. Typed or Printed Name and Title of Authorized Certifying Official Sturgeon, Sommer FISCAL ADMINISTRATIVE OFFICER	c. Telephone (Area code, number, and extension) d. Email Address
b. Signature of Authorized Certifying Official Sturgeon, Sommer	e. Date Report Submitted (Month, Day, Year) March 24, 2022

Standard Form 425
 OMB Approval Number: 4040-0014
 Expiration Date: 02/28/2022

Paperwork Burden Statement
 According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 4040-0014. Public reporting burden for this collection of information is estimated to average 1 hour per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Health & Human Services, OS/OCIO/PRA, 200 Independence Ave, SW, Suite 336-E, Washington DC 20201. Attention: PRA Reports Clearance Officer

FEDERAL FINANCIAL REPORT

(Additional Page)

Federal Agency & Organization

ELECTION ASSISTANCE COMMISSION

Federal Grant ID

Recipient Organization

DUNS

DUNS Status when Certified

EIN

Reporting Period End Date

Status

Awarding Agency Approval

Remarks

"Please provide the following information:

State interest earned (current fiscal year): \$

State interest expended (current fiscal year): \$

Program income earned (current fiscal year): \$

Program income earned breakdown (current fiscal year): \$ Source: e.g. Sale of registration list

Program income expended (current fiscal year): \$

"

Federal Agency Review

Reviewer Name

Phone #

Email

Review Date

Review Comments

2021-2022 EAC Progress Report

1. Login

Please enter the username and password provided by the EAC to begin the Progress Report. If you require assistance or have any questions, please contact Grants@eac.gov.

2. Verification

3. EAC Progress Report

1. State or Territory:

Delaware

2. Grant Number:

DE20101001

3. Report:

Annual (Oct 1 - Sept 30)

4. Grant:

Election Security

5. Reporting Period Start Date

10/01/2020

6. Reporting Period End Date

09/30/2021

4. Progress and Narrative

7. Describe in detail what happened during this reporting period and explain how you implemented the approved grant activities in accordance with your State Plan/Program Narrative. (Note: Your activities should align with your Grant Cost Categories Table.)

PHYSICAL SECURITY:

Elections Facilities Security Upgrades

Advantech, Inc. : \$4,603.68 security upgrades State Election Commissioner's Office

Advantech, Inc. : \$12,792.50 security upgrades New Castle County Elections Office

Advantech, Inc. : -\$2,782.00 security upgrades Kent County Election Office

Advantech, Inc. : \$6,267.40 security upgrades Sussex County Elections Office

Advantech, Inc. : \$12,849.57 video surveillance system Sussex County Elections Office

These expenditures continued the Department's efforts to enhance security at all Department facilities. The upgrades include the expansion of (or enhancement to existing) surveillance camera installations, as well as the expansion of (or enhancement to existing) access card-controlled/badge access to all locations.

Secure Elections Equipment Storage Containers

The Webstaurant Store: \$11,247.37

The Department purchases secure, lockable storage containers (i.e., "cages") for the storage of pollbook equipment used for voter check-in at polling places.

Ventilation/Climate Control Support for Elections Equipment (New Castle County Warehouse)

Big Ass Fan Co - \$42,705.00 ventilation

Additional large diameter, high-capacity programmable fans were purchased for the New Castle County Warehouse. These enhancements were needed given the additional heat generated by the updated voting equipment deployed starting in 2019. This equipment needs to remain plugged into AC electrical power to maintain battery life and to ensure that the equipment to be maintained in a state to permit testing and preventative maintenance.

Backup Generator-Kent County Office

Diamond Electric: \$40,850.00

This expenditure provided for a reserve electric generator for this office to prevent damage to and to ensure continued operation at peak time/during elections of essential elections equipment, including ballot preparation/mailling equipment, and sorting/tabulation equipment for inbound/returned ballots, as well as election materials preparation equipment.

Additional Power Capacity Requirements

Diamond Electric: \$7,898.00

The Department required the installation of additional electrical capacity at the Department's Kent County office, which was required by the demands of the high capacity/automation equipment needed to build capacity to satisfy the overwhelming increase in demand for absentee and vote by mail ballots (for outbound ballot preparation/mailling, and processing/tabulating returned, completed ballots).

COMMUNICATIONS:

Mail/Courier Services

State of DE Messenger Services: \$33,216.42

This expenditure covers postage for outgoing absentee and vote by mail ballots processed through the State's Messenger Services team.

Election Advertising

Comcast: \$32,488.25

The Department built on its traditional use various channels available via Comcast to advertise election-related information to the public. Additional information included in the advertising covered security enhancements and features of the State's updated voting equipment.

Polling Place Information Display Upgrade-Expansion

A Rifkin Co.: \$5,082.50

This expenditure supported the Department's continued effort to enhance voter informational displays deployed in polling places throughout the State during elections. The previous solution the Department had employed had outlived its usefulness and has limited or no capacity to be expanded or enhanced. These updated displays provide a more structurally sound solution with more straightforward presentation of voter information, as well as being flexible in configuration, as well as expandable, as needed. The information provided in these displays include information related to the voter security-related topics.

TECHNOLOGY:

Interactive Touch Computer

Dell Computers: \$350.80

The Department required this additional computer equipment needed for election administration.

Laptop Computer for Redistricting/Reapportionment

Dell Computers: \$2865.00

The Department needed to upgrade computer equipment to be used in the redistricting process following the decennial Census. This includes the creation of maps and related support materials following reapportionment after the most recent census.

Surge Protectors

Staples (DE Division of Accounting): \$1,286.59

This expenditure covered electrical surge protection equipment for sensitive electronic equipment, including ballot preparation/mailling equipment, and sorting/tabulation equipment for inbound/returned ballots, as well as election materials preparation equipment.

Office Equipment: Sussex County Office

Ricoh USA: \$4,014.98

The Department's Sussex County office needed a high-capacity multifunction copier/printer/scanner unit to support all aspects of elections functions.

Nextivity Cel-Fi Duo Smart Signal Booster

Magnum Electronics - \$8,839.86

The Department purchased 20 units used to boost cellular signal strength to ensure access to secured mi-fi connectivity devices used to network pollbooks at polling locations with limited connectivity. These devices permit the pollbooks to operate as designed and enhances election security by providing real-time voting status updates to ensure that, once a voter has either checked-in at a polling place, or has returned a mail ballot, may not vote by either method in the same election.

Desktop Support Specialist (Contract Staff)

Versalign Inc.: \$80,431.25

The Department continues to contract specialized technical support in several areas, including a focus on security-related tasks related to aspects of elections operations. The staff member provided essential support to the Elections IT team at a critical time.

CYBER SECURITY:

Monthly Chargebacks for Cybersecurity Support

DE Department of Technology and Information (DTI) Controller's Office - \$380,539.34

These charges are related to DTI's ongoing support of the Department to provide comprehensive security for all elections-related systems and operations. These charges are also support fees related to DTI's ongoing partnership with the Department to transition voter registration and elections management systems from the State's legacy (now decommissioned) mainframe computer system to a more advanced, fully secure operating environment.

VOTING EQUIPMENT AND PROCESSES:

Voting Equipment Purchases

ES&S - \$105,366.50 (Ballot Printers)

ES&S - \$10,352.00 (Dedicated USB Media Sticks for Storing and Reporting Unofficial Election Results)

ES&S - \$2,210.40 (Additional Ballot Bins-Sussex County ExpressVote XL Machines)

ES&S - \$88,297.50 (New voting system/change orders)

These expenditures covered additional equipment needed by the Department to accommodate the increased overall level of

participation in the General Election, and the greatly enhanced volume of voting by absentee ballots, as well as the deployment for 2020 State Primary and General Elections of Vote By Mail. Additional ballot printers were required to fulfill the volume of requests for absentee and vote by mail ballots, as well as to support the volume of in-person absentee voting at Department offices. Additional USB media sticks were required to securely retain absentee and vote by mail election results after scanning and ballots, and to securely report unofficial election results. Additional Ballot Bins were needed to accommodate the high volume of in-person voting for the General Election at Sussex County polling places.

8. Describe any significant changes to your program during the project, including changes to your original State Plan/Program Narrative or favorable developments that improved program efficiency and/or service delivery.

N/A

9. Issues Encountered:

Describe all major issues that arose during the implementation of the project and the reasons why established goals were not met, if applicable. Address each issue separately and describe whether and how the issues were resolved. Also, briefly discuss the implications of any unresolved issues or concerns.

No new issues arose during the reporting period, but the Department experienced a continuation of existing challenges that arise earlier in the calendar year. These included: greatly increased volume of absentee voting, the introduction of (and high volume of requests) for Vote By Mail ballots, combined with a high volume of in-person polling place voting on Election Day—all of this in the context of administration of the election amidst an ongoing pandemic, amidst historically high levels of tension and scrutiny of all local elections administration.

10. Provide a description of any training conducted, including security training.

During this period, the Department prepared to deploy to Department staff the free cybersecurity training provided for the Center for Technology and Civic Life, provided in partnership with the Election Assistance Commission.

11. Subgrants:

Did your office provide subawards to local jurisdictions during this reporting period?

No

12. Match:

Describe how you are meeting or have met the matching requirement.

We have used our current budget to meet the required state match. We have met our match requirement.

13. Report on the number and type of articles of voting equipment obtained with the funds. Include the amount expended on the expenditure table.

Voting Equipment Purchases

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These expenditures covered additional equipment needed by the Department to accommodate the increased overall level of participation in the General Election, and the greatly enhanced volume of voting by absentee ballots, as well as the introduction of Vote By Mail ballots. Additional ballot printers were required to fulfill the volume of requests for absentee and Vote By Mail ballots, as well as to support the volume of in-person absentee voting at Department offices. Additional USB Media Sticks were required to securely retain absentee and Vote By Mail election results after scanning and ballots, and to securely report unofficial election results. Additional Ballot Bins were needed to accommodate the high volume of in-person voting for the General Election at Sussex County polling places.

Login Capture

5. Expenditures

14. Current Period Amount Expended and Unliquidated Obligations

GRANT COST CATEGORIES - FEDERAL

Voting Equipment and Processes: : \$164982

Cyber Security: : \$304431

Voter Education/Communications: : \$52871

Other (Specify below) : \$121766

Other (Specify below) : \$77707

Total : \$721757

Comments: PHYSICAL SECURITY - \$121,766.41 TECHNOLOGY - \$77,706.75

15. GRANT COST CATEGORIES - MATCH

Voting Equipment and Processes: : \$41245

Cyber Security: : \$76108

Voter Education/Communications: : \$17916

Other (Specify below) : \$20229

Other (Specify below) : \$20082

Total : \$175580

Comments: PHYSICAL SECURITY - \$20,229.11 TECHNOLOGY - \$20,081.73

7. Expenditures

16. Confirm Total Grant Expenditure Amounts

Federal : \$721757

Match : \$175580

Total : \$897337

OMB CONTROL NUMBER: 3265-0020

8. Certification

Name and Contact of the authorized certifying official of the recipient.

First Name

Sommer

Last Name

Sturgeon

Title

Fiscal Administrative Officer

Phone Number

Email Address

17. Add another contact to send a copy of submission confirmation and edit link?

Signature of Certifying Official:



Signature of: Sommer L Sturgeon

9. Report Submitted to EAC



Thank you. Your Annual (Oct 1 - Sept 30) progress report for Election Security has been submitted to the EAC. Please keep the PDF download of your submission as grant record.